

**GATE & UPPER HELMSLEY PARISH COUNCIL**

**MINUTES OF A PARISH COUNCIL MEETING HELD REMOTELY  
ON THURSDAY 28 MARCH 2022 AT 7.45PM**

**Councillors Present:** Janet Buckley Charlie Dodds  
Michael Harrison

**In Attendance:** Fiona Hill - Parish Clerk

**Public Present:** 2

Robert Grabowski had resigned from the Parish Council

**22/43 a) To receive apologies for absence given in advance of the meeting:** None  
**b) To consider the approval of reasons given for absence:** N/A

**22/44 To record declarations of interest in items on the agenda:** None

**22/45 To confirm the minutes of the meeting held on Friday 09 December 2021:**  
Resolved, Approved (Unanimous)

**22/46 To discuss matters arising from previous minutes:**  
Website – This would be looked at again after the elections (Thu05May22)

**22/47 To discuss long-standing matters:**  
Back Lane – Andrew Santon, NYCC Highways had responded and the text is shown at the end of these minutes.

Road Safety Issues adjacent to BATA – Cllr Goodrick was understood to be trying to contact someone from City of York Council to discuss this issue.

**22/48 To discuss the two casual vacancies:**  
Anna Sawkins had decided she no longer wanted to continue as a member of the Parish Council. No further co-options would take place, as the elections are taking place on Thursday 05<sup>th</sup> May 2022.

**22/49 Public Session:**  
Cllr Dodds would post on Facebook asking what the parish wanted to do for the Jubilee,

**22/50 To discuss new planning applications received:**  
22/00134/HOUSE – Erection of a single storey rear flat roof extension and erection of first floor rear dormer @ Forest Croft, Northgate Lane  
Resolved, No Objections (Unanimous)

**22/51 To report planning decisions by Ryedale District Council: None**

**22/52 To discuss/grant delegate power – e.g. planning applications**

The Parish Council had seen the guidance from YLCA at the last meeting, but would defer any action until the May 2022 meeting.

**22/53 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

Bookkeeping records to date

The Parish Clerk had circulated the spreadsheet including a bank reconciliation totalling £2583.98 along with an income and expenditure report

Financial Management - To conduct internal control checks

Parish Councillors conducted these checks and found everything in order

Matters raised by/with Yorkshire Local Councils – NTR

Payment approval:

Parish Clerk	Payroll Back Pay	100449	£46.80
HMRC	PAYE	100450	£142.80
Parish Clerk	Expenses	100451	£3.02
YLCA	Subscription	100452	£133.00
Village Hall	Meeting Venue Hire	100453	£90.00

**22/54 To report correspondence received by the council:**

Now Pensions – The Parish Council noted the content of a letter dated 09 December 2021 regarding proposed charges.

**22/55 To receive matters raised by members:**

Parishioners were advised to report pothole online via “Fix My Street”

Cllr Harrison reported that a litter pick had taken place last week at Upper Helmsley

**22/56 To confirm the dates of the future meeting(s):**

12 May 2022 – Annual Parish Meeting, Annual Parish Council Meeting and Parish Council Meeting

08 September 2022, 08 December 2022

Resolved, Approved (Unanimous)

Could you please make sure that everyone at your meeting appreciates that this was **not** a formal consultation. This was simply an exercise to see whether those residents directly affected by the proposal were in support of it. If there was support then we would progress to a full formal consultation involving all our statutory consultees, including the Parish Council, Emergency Services and the wider community.

I have not had an opportunity to draw up a full report for you but I can provide you with the following summary. I have asked our Improvement Manager if we will progress to a full formal consultation and as soon as I hear from them (they are currently away from work until 11<sup>th</sup> April) I will of course, let the Parish Council know.

The proposal was to make a short section of The Lane 'one way' between the A166 and the public house car park. There was concern mentioned by more than one resident that without closing off the access from the public house car park drivers would simply divert off the A166 and drive through the car park to access The Lane. We appreciate this situation and this would have to be looked at.

Survey results.

Letters delivered = 60

For the proposal = 14

Against the proposal = 6

Three residents took the opportunity to mention various traffic and road safety concerns about The Lane that did not fall within the scope of this exercise. One resident really wanted the whole length of The Lane to be 'one way' whilst four others were very strongly against that idea.

I have spoken to a resident along Main Street who was concerned they had not received a letter but I then sent them one by email and I have included their response. The image below gives an indication which properties received a letter but I have not been able to confirm with Caroline the full extent of her deliveries. We placed about 6 letters in the church and one on the church noticeboard.

Regards

Andrew

